

Office use only

Application number:

Date application received:

Research application Form (RAF-08)

Read the following:

- Ensure you have ethics approval from the Cook Islands Ethics Committee if your research is empirical
- Read the *Guiding Principles for Research Conducted in the Cook Islands*
- Use Arial 11 and single space
- Do NOT go over the recommended word count
- Grammar and spell check your application
- Question prompts are there to help you. Delete prompts and start typing your responses
- Answer all questions.

1. Contact details	
Principal investigator	
Title	
Name	
Host Institution	
Position in host institution	
Department	
Address	
Email	
Home address	
Attach CV (two page max) and photo identification (current passport or driver license)	Yes/No
Other named investigator <i>Replace with primary supervisor If you are undertaking thesis (masters and doctorate) research</i>	
Title	
Name	
Host Institution	
Position in host institution	
Department	
Address	
Email	
Home address	
Attach CV (two page max) and photo identification (current passport or driver license)	Yes/No
Cook Islands investigator <i>Replace with secondary supervisor If you are undertaking thesis (masters and doctorate) research</i>	
Title	
First Name(s)	
Contact details	
Host institution	
Address	
Telephone number	
Email	
Attach CV (two page max) and photo identification (current passport or driver license)	Yes/No

license)	
2. Research funding	
Research funder	
Total fund	NZD
Total funding to be used in the Cook Islands. Itemise budget lines only (200 words)	NZD
3. Project details	
Title of research project (max 50 words)	
Proposed dates for research:	
Sector Tick <input checked="" type="checkbox"/> the primary sector/s to which the research applies <input type="checkbox"/> Agriculture <input type="checkbox"/> Culture <input type="checkbox"/> Education <input type="checkbox"/> Environment <input type="checkbox"/> Health <input type="checkbox"/> Marine <input type="checkbox"/> Natural Heritage <input type="checkbox"/> Social Development <input type="checkbox"/> Spirituality <input type="checkbox"/> Tourism <input type="checkbox"/> Infrastructure <input type="checkbox"/> Other - Please specify	
Location Tick all relevant boxes <input type="checkbox"/> Aitutaki <input type="checkbox"/> Atiu <input type="checkbox"/> Mangaia <input type="checkbox"/> Manihiki <input type="checkbox"/> Manuae <input type="checkbox"/> Mauke <input type="checkbox"/> Mitiaro <input type="checkbox"/> Nassau <input type="checkbox"/> Palmerton <input type="checkbox"/> Penrhyn <input type="checkbox"/> Pukapuka <input type="checkbox"/> Rakahanga <input type="checkbox"/> Rarotonga <input type="checkbox"/> Suvarrow <input type="checkbox"/> Territorial waters	
Aims and objectives of the project <i>Explain the aims and objectives of your research</i>	
Alignment to Cook Islands values and/or goals outlined in the <i>National Sustainable Development Plan 2016–2020</i>.¹ (200 words)	

¹http://www.mfem.gov.ck/images/documents/CEO_docs/Other%20Documents/National-Sustainable-Development-Plan_2016-2020.pdf

<i>Explain how your research is aligned to the values in the Cook Islands Research Guidelines and/or goals in the National Sustainable Development Plan</i>	
Research design and methods (500-800 words) <i>Include your methodology and data collections methods</i>	
Impact of research (200-400 words) <i>Explain how the research outcomes will benefit the Cook Islands</i>	
Capacity and capability building (300-600 words) <i>Explain how your research will contribute to building research capacity and capability of Cook Islanders</i>	
Sample collection (300-500 words) <i>Describe if any what samples (example environment, biological) are to be taken; where and how the samples will be used, stored or destroyed at the end of the project.</i>	
Dissemination process (200-500 words) <i>Explain how the research findings will be disseminated</i>	
4. Ethics approval	
Name of the Ethics Committee	
Start and end date of ethics approval	
Reference number	
Email contact of Chair Ethics Committee	
Attach ethics approval letter	Yes/No
Type of research	
(Please tick relevant box) Research commissioned or funded by a: <input type="checkbox"/> Public/private sector agency in the Cook Islands <input type="checkbox"/> Donor agency <input type="checkbox"/> Other	
5. Intellectual Property	
Does the research project have potential to develop intellectual property <input type="checkbox"/> Yes <input type="checkbox"/> No If yes – Describe what agreement has been reached between research investigators/research participants/ research funder/agency as to the ownership of raw data and research findings.	
6. Permit Fee	
If your research project is approved a permit fee of \$80.00 will be charged for the permit.	
7. Check list	
Have you attached the following: <input type="checkbox"/> A two page CV of the principal investigator <input type="checkbox"/> A two page CV of other named investigator <input type="checkbox"/> A two page CV of the Cook Islands named investigator <input type="checkbox"/> A copy of your current photo identification <input type="checkbox"/> Letter of support from your host institution <input type="checkbox"/> Ethics approval letter	
8. Declarations	
Principal investigator/s	

The information supplied in this application is accurate. I understand that if there are any changes to the ethics approval from my (write name of institution). I will inform the National Cook Islands Research Committee. I will:

- Uphold the Researcher Code of Conduct of (write institution)
- Comply with the conditions of the research permit
- Comply with the conditions of ethics approval
- Comply with the conditions of my immigration permit
- Provide a preliminary report of research findings to the CINRC
- Ensure any publications emanating from the research will be accessible to research participants
- Provide two hard copies and one e-copy of the published findings of the research to CINRC

Signed	
Signed	
Date	

Host Institution Research Office

I have the delegated authority to sign this on behalf of the (name of institution research office). I have read the application and support it. I understand that the (write name of institution) is responsible for ensuring that any research conducted under its auspices will comply the conditions of the ethics approval and the Cook Islands research permit. I understand that researcher non-compliance with the conditions of ethics approval and Cook Islands research permit will be referred to the Research Office of (write name of institution).

Signed	
Designation	
Date	